

Leopard Fan Coil Units

Installation, Operation and Maintenance Instructions

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NOTE: PLEASE LEAVE COPIES OF THESE INSTRUCTIONS AND ANY WIRING DIAGRAMS AND OTHER RELEVANT LITERATURE WITH THE END USER.

INTRODUCTION

This booklet provides guidance to identify, handle, install and commission Dunham-Bush Leopard fan coil units as well as guidance for operation and maintenance.

These instructions are to be read in conjunction with the wiring diagram supplied with the unit.

The instructions apply to units from the standard range only. Please study the instructions carefully before commencing any installation work.

IDENTIFICATION

The fan coil unit serial number, description, figure number (size) are displayed on a label found on the unit discharge plenum. If specified, a stencil reference may also be marked on the discharge plenum for on-site identification.

DESCRIPTION

Dunham-Bush Leopard fan coil unit comprises a self-finished galvanised sheet steel casing with multiple access panels to each part of the fan coil unit, including fans, motors, air filter, dual purpose heating/cooling coil, electrical connections box and discharge plenum.

STANDARD RANGE MODELS & SIZES

Leopard is a horizontal basic chassis fan coil, available in seven sizes, figs 1 to 7 inclusive. Each size is available with octagonal or rectangular discharge plenums, as well as optional inlet spigot plenums.

Leopards are available with AC motors or EC motors.

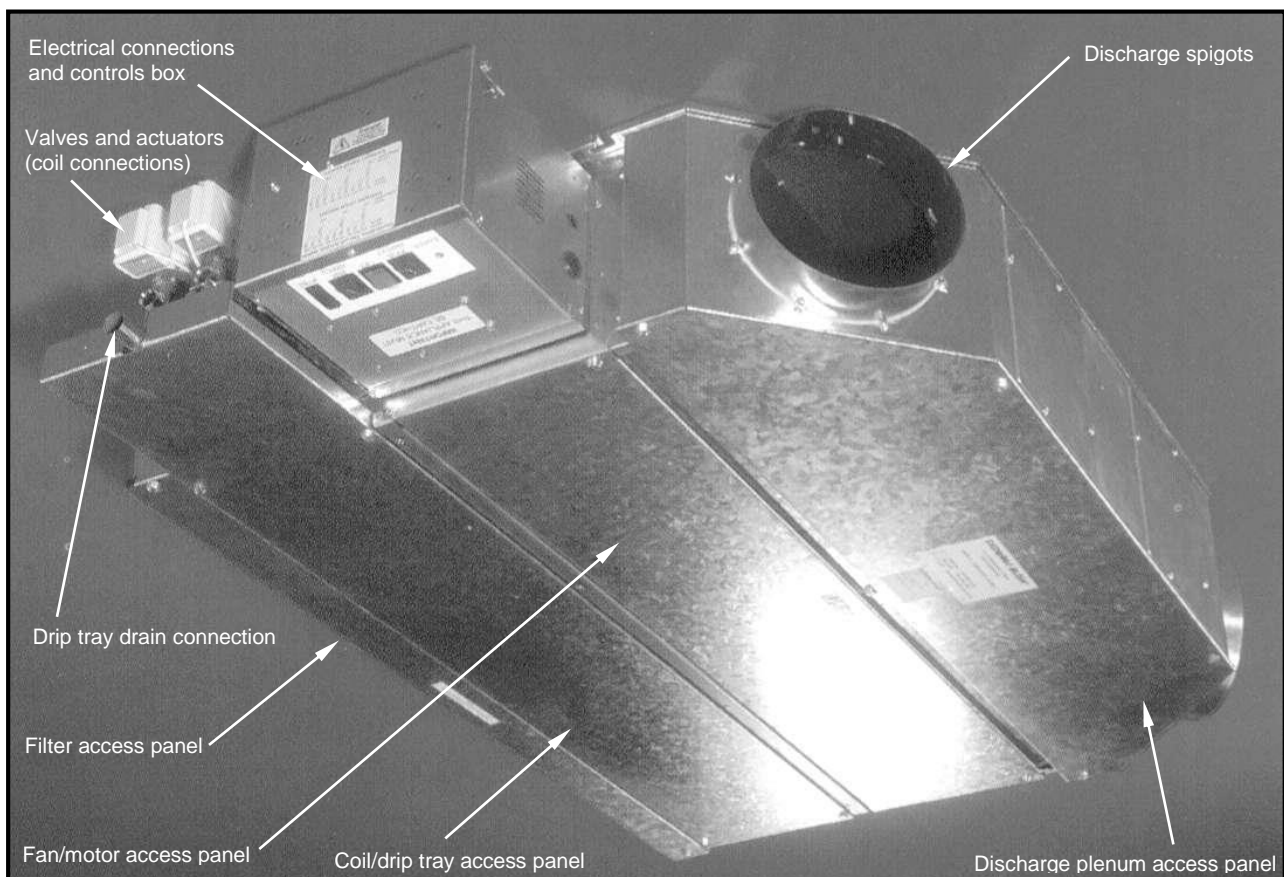


Diagram 1: Leopard Fig 3 LH connections with octagonal discharge plenum

Size	Dim 'A'	Dim 'B'	No. of spigots
1	675	641.2	3
2	1075	1041.2	4
3	1075	1041.2	4
4	1475	1441.2	5
5	1475	1441.2	5
6	1875	1841.2	6
7	1875	1841.2	6

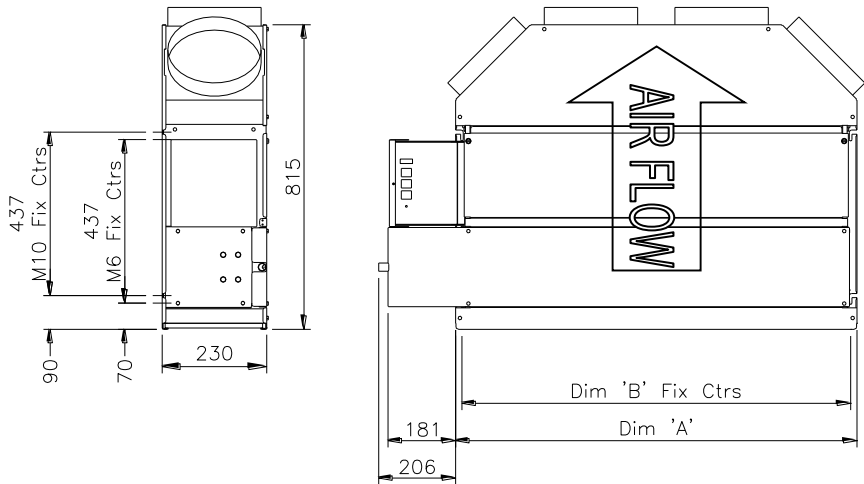


Diagram 2: Range of standard sizes with octagonal discharge plenum; rectangular discharge plenums are also available with similar sizes and dimensions.

ACCESSORIES

Standard controls

Dunham-Bush Leopard fan coil units are available with accessories for fitted stand alone or remote control. These include fitted or remote setpoint adjusters, remote room air sensors and remote fan speed controllers. Refer to the wiring diagram included with the fan coil unit for details on installation and wiring of remote controls.

Discharge Configuration

The standard configuration is for an octagonal discharge plenum with up to eight spigots (depending on size/figure number). Spigots up to Ø200mm diameter can be fitted, and can be removed and repositioned to suit duct connections on site. Spigots that are not required have an acoustically lined blanking plate fixed with self-tapping screws.

CONSTRUCTION

Delivery

The purchaser is responsible for off-loading, and must examine the fan coil units promptly upon receipt. Any claims for damage will only be accepted if, at the time of delivery, the consignment note is endorsed with the details and counter-signed by the transport driver. Each fan coil unit is marked to show the model, figure number, serial number and stencil reference if specified.

Handling and Storage

Fan coil units are individually packed and two/three persons can usually handle the heaviest unit. When a significant quantity of fan coils is delivered, they may be palletised and shrink-wrapped, so a fork-lift or similar will be required for lifting. The fan coil unit must not be dropped or suffer impact in any circumstances and should never be lifted or handled by their coil connections. Fan coil units should be stored in clean, dry conditions. Any packaging should not be removed until the fan coil unit is required for installation. Packaging should only be removed if damage is suspected at the time of delivery.

FIGURE	1	2	3	4	5	6	7
Dry mass of basic unit with discharge spigot plenum only (kg)	42	54	60	75	81	93	99

Table 1: Approximate masses of Leopard fan coil units

WARNING: Leopard fan coil units are designed with minimal sharp edges on the chassis. Some internal components on the fan coil may have sharp edges. Care must be taken when handling the product; protective gloves should be worn.

INSTALLATION

General

Before removing any packaging, check the identity of the fan coil unit against the stencil reference marked on the access panel. Packaging should be retained to protect the fan coil unit from damage by other works after installation.

Fitting

1. Prepare drop rods to accept the fan coil. M6, M8 or M10 drop rods are recommended, with appropriate washers. Refer to diagram 2 for positions of fixings.
2. Suspend the fan coil unit and ensure it is level in both directions. Use a spirit level on the casing. (The drip tray is graded internally to ensure drainage of condensate).
3. Connect ductwork to the fan coil unit. Flexible duct connections are recommended where sheet metal ductwork is used. Do not suspend any ductwork from the fan coil unit alone. Refer to diagram 3 for spigot positions.
4. Connect pipework as shown in Diagram 4.
5. Connect a suitable drain to the drip tray.
6. Connect electrical supply and control accessories as shown in wiring diagrams enclosed with the fan coil unit.
7. After filling the hot and chilled water systems, check for leaks (refer to Commissioning).
8. Ensure the condensate pump (if fitted) is installed in accordance with the manufacturer's requirements.

Pipework Connections

1. The coil is a dual purpose coil with OD15mm copper tube tails at 40mm centres between flow and return connections. Always observe the correct direction of flow. (see Diagram 4)
2. Local isolating and regulating valves are recommended, as well as strainers to filter out foreign matter in the water.
3. The installer must provide any fittings to connect pipework to fitted 2 or 4 port valves.
4. The standard drip tray has an OD22mm tube connection, suitable for a compression fitting or similar, to be supplied by the installer. A 15mm option is also available at order stage.

Electrical connections and controls

1. The electrical connections box is located on the side of the fan coil unit, and incorporates a hinged access door, fastened with a self-tapping screw.
2. Connect a 230V/1ph/50Hz supply to the flying lead fitted to the electrical connections box.
3. Fit any remote accessories in their appropriate locations and connect terminal block inside the electrical connections box.
Refer to the wiring diagram enclosed with the fan coil unit for specific wiring details.
4. All wiring should comply with IEE regulations (BS 7671) and local bye-laws.

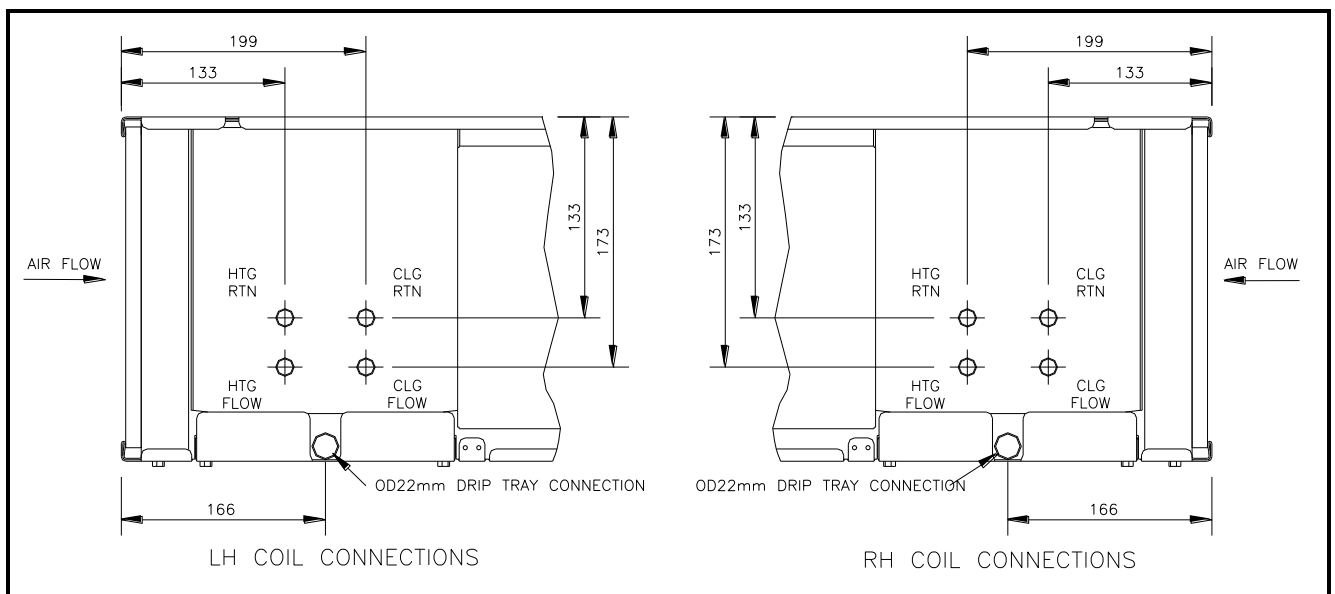


Diagram 3: Pipework connections, as viewed on header/connection end of coil

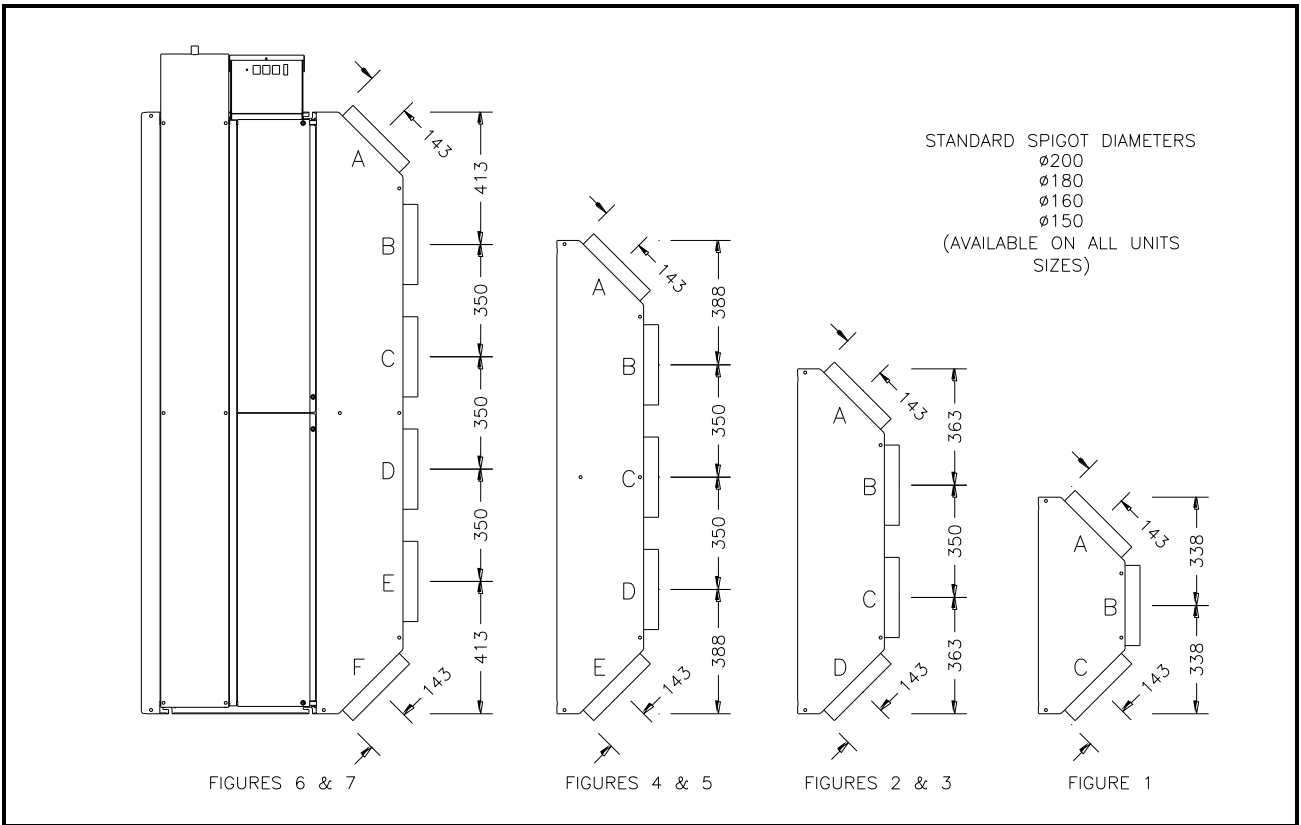


Diagram 4: Standard spigot sizes and positions; rectangular discharge plenum is similar.

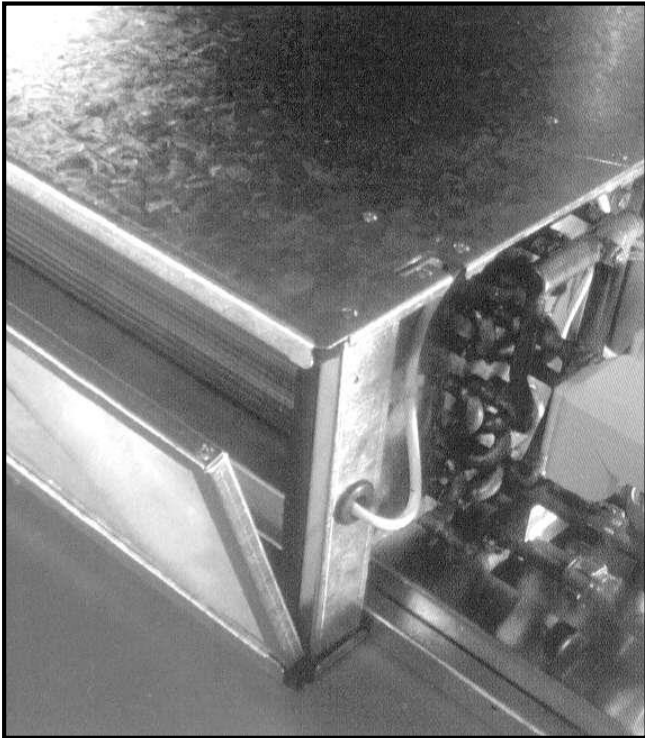


Diagram 5: Inlet filter



Diagram 6: Fan access panel

COMMISSIONING

1. Ensure that the fan coil unit is clean, and the filter especially is clean and free from dust. Check the fastness of all access panels and ductwork connections.
2. Check that all electrical connections are correct and comply with BS7671 and local bye-laws.
Refer to the wiring diagram supplied with the fan coil unit
3. Check the coil connections and drip tray connections for leaks. Refer to Table 3 for coil test and working pressures.
4. Purge air from both heating and cooling sections of the coil using the manual air vents fitted.
5. Balance the water flow rate through both hot and chilled water systems following accepted practice to achieve the specified flow rates.
6. On AC motor units, there are two fan speed switches - one to give three main speeds, and the other to provide a 'fine-adjust' to each speed. Set the switches to the specified design settings, as highlighted on the label fixed the plenum access panel. On EC motor units, adjust potentiometer to ensure air volume to design specification. If using a BMS controller with a 0-10V output, adjust the fan via the remote interface to ensure air volume and external static resistance are both to design specification.
7. If fitted, set any remote switches and/or controls to the specified settings.
8. Check the operation of controls in accordance with control manufacturer's instructions.
9. Check the operation of any remote fan speed or remote thermal controls.
10. If supplied/fitted, check the operation of the condensate pump by pouring a small quantity of water into the drip tray; ensure the pump clears any water and operates any alarms etc.
11. Leave this document and the wiring diagrams with the end user

For further information on any fan coil unit - contact Dunham-Bush, quoting the serial number on the label on the access panel.

Size	Cooling coil valve Kv	Heating coil valve Kv
Figure 1	1.0	0.6
Figure 2 & 3	1.6	0.6
Figure 4 & 5	1.6	1.0
Figure 6 & 7	1.6	1.0

Table 2: 4 port valves; recommended Kv values to match coils

Coil Section	Maximum test pressure	Recommended working pressure
Cooling	20 bar gauge	7 bar gauge
Heating	20 bar gauge	7 bar gauge

Table 3: Maximum test and working pressures

WARNING
Air vents should not be operated during pressure tests. Recommended working pressure is limited to 7 bar gauge to ensure safe operation of manual air vents.

Size	Cooling section content	Heating section content
Fig 1	1.32	0.20
Figs 2 & 3	1.98	0.28
Figs 4 & 5	2.68	0.40
Figs 6 & 7	3.52	0.51

Table 4 - Water content of cooling and heating sections of coil

OPERATION

Leopard fan coils provide cooling and heating of air when used in conjunction with chilled water and/or low temperature hot water systems. They are designed for mounting in a ceiling or roof void, connected to ductwork.

When running, the fan draws air from the room and the primary air supply, through an inlet filter and over the finned tubes of a heating/cooling coil. The air is then discharged through spigots, along ductwork and through grilles or diffusers to the room space.

Alternative options include chilled water cooling only, and intake through ductwork and spigots.

Fan coil units normally run continuously or be controlled as a variable air volume terminal, with an automatic control system varying the flow rates of chilled water and hot water through the coil (waterside control), thus varying the cooling and heating outputs. Depending upon the particular type of controls fitted, user control is provided by fan speed switches and/or temperature control.

CONTROLS

Leopard fan coil units are fitted with a waterside control system, which typically comprises the following elements:-

- Fitted fan on/off switch
- Fan speed change switches (AC motor units)
- Fan speed potentiometer (EC motor units)
- Fan coil controller
- Return air sensor
- Valve actuators (Two or four port valves)

Additional optional accessories include:-

- Remote room air sensor
- Remote setpoint adjuster
- Remote fan on/off and speed switches
- Fitted relays for master/slave or BMS control

Dunham-Bush also fit non-standard controls supplied by others; refer to the wiring diagram supplied with the unit.

INSTALLING AN INLET ATTENUATOR

Leopard fan coil units are available with optional acoustic attenuators, fitted at the factory to inlet. Inlet attenuators can also be fitted on site to reduce noise levels from the fan coil unit inlet, as shown below.

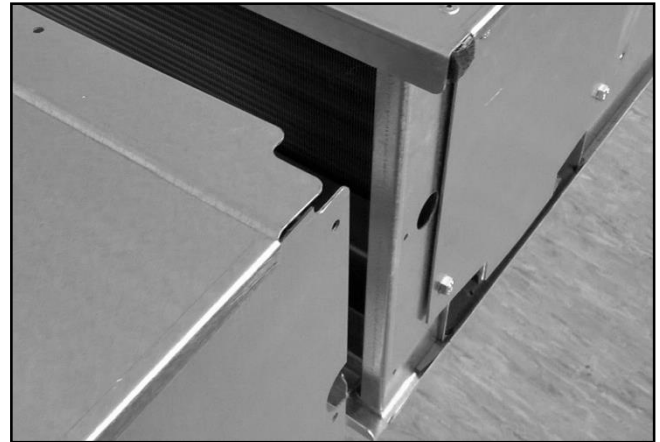


Diagram 7: Remove inlet filter; drill out rivets from first line of holes behind filter. Offer up attenuator to the fan coil unit inlet (with air filter removed)

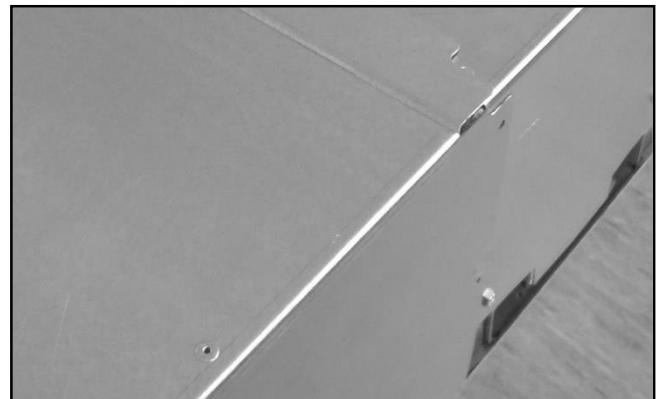


Diagram 8: Assemble filter to fan coil unit inlet, using fixing screws provided through top of attenuator into the fan coil unit casing.



Diagram 9: Suspend attenuator with drop rods through suspension slots; adjust suspension to mate attenuator to unit inlet. Refit air filter to attenuator inlet.

MAINTENANCE

- 1 Prior to undertaking any cleaning or maintenance, ensure that the fan coil unit and any controls are disconnected from the electrical supply at the local isolator.
- 2 Some internal components may have sharp edges. Care must be taken when working on the fan coil unit, and protective gloves should be worn
- 3 Cleaning and maintenance must be carried out by competent persons

Inspection

The frequency of cleaning and inspection depends upon the conditions in which the fan coil unit operates. Initially, it is suggested that the air filter and drip tray are inspected after 6-8 weeks of normal operation.

Access

There are four access panels - filter, drip tray/coil, fans/motors and discharge plenum. All access panels can be opened by removing screws and turning quarter-turn fasteners.

Cleaning

Leopard fan coil units are fitted with an air filter on the inlet. The filter comprises a filter frame, mesh and filter material that is retained with wire clips into the filter frame. The filter can be removed by either sliding the filter sideways, out of its channels on the unit chassis or by pushing and tilting the filter out of the channels, as shown in diagrams 7 to 10 below.

1. Air filters can be cleaned by tapping out excess dust and washing in warm water (up to 40°C), using detergent if necessary.
2. The filter must be rinsed and allow to dry naturally before replacing. Do not use a vacuum cleaner, as it can damage the filter media. Filters should be replaced after approximately 20 washes.
3. The drip tray can be cleaned with warm, soapy water. Ensure the drip tray drains freely.

4. If a condensate pump is fitted, check any sensors are clean and wiped dry. Test the operation of the pump by pouring clean water into the drip tray.

Because the air filter retains most of the dusty particles, it will only be necessary to clean the fans, motors and coil annually. An industrial vacuum cleaner can be used to clean the inside of the fan coil, in particular the coil and fans, with the air being sucked through the coil in the opposite direction to normal air flow. All accessible surfaces can be cleaned with a cloth.

Maintenance

1. Purge any air from both cooling and heating sections of the coil using the manual air vents (using a suitable key).
2. The fan motor has 'sealed for life' bearings which do not require any maintenance, other than visual inspection
3. The electrical connections box incorporates a 5A fuse.
4. Each fan coil unit is supplied with a wiring diagram applicable for the particular controls and accessories (Refer to pages 7 and 8). Further copies are available on request. Please quote the serial number on the label on the main access panel.
5. Check the operation of all controls by varying their settings to achieve the desired effect on the fan.



Diagram 10: Hold the filter frame



Diagram 12: Push up and tilt the filter outwards

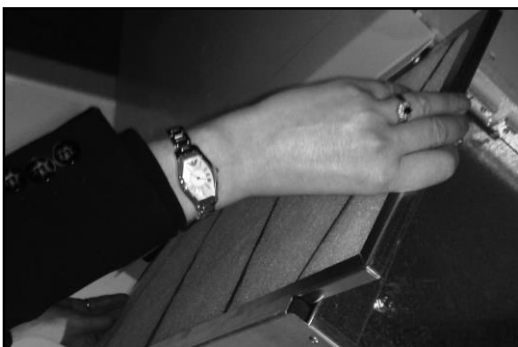


Diagram 11: Slide the filter by a few inches.



Diagram 13: Withdraw the filter



Declaration of Conformity

We, Dunham-Bush Ltd. of Downley Road, Havant, Hampshire, England, PO9 2JD, hereby declare conformity of the 'Leopard' and 'Leopard EC' Fan Coil Unit product with the following European Union Directives: -

The Electromagnetic Compatibility Directive 2004/108/EC

The Low Voltage Directive 2006/95/EC.

The Energy Related Products Directive 2009/125/EC

In addition, we declare that the "Leopard' and 'Leopard EC' Fan Coil Unit product complies with the following standards: -

EN 61000-6-3:2007 Electromagnetic Compatibility - generic emission standard

EN 61000-6-1:2007 Electromagnetic Compatibility - generic immunity standard

EN61000-3-2:2006 Electromagnetic Compatibility – Harmonic emissions

EN61000-3-3:2008 Electromagnetic Compatibility – Voltage fluctuations and flicker.

EN 60 335-1:2002 A14:2010 Household and Similar Electrical Appliances. Safety General Requirements

EN 60 335-2-30:2009 Household and Similar Electrical Appliances. Safety Particular Requirements for Room Heaters.

For and on behalf of Dunham-Bush Ltd.

David Shuttleworth B.Sc., C.Eng. MCIBSE.
Technical Director

Date 11/2/13

SPARES/SERVICE

PLEASE WRITE THE DETAILS OF THE UNIT HERE.

These details will be required when ordering spares for you Dunham-Bush Leopard Fan Coil Unit

UNIT TYPE AND MODEL INFORMATION

SERIAL NUMBER

DATE OF INSTALLATION

Spare parts/service – Please contact our office, contact information shown below.

Dunham-Bush Ltd
Downley Road
Havant
Hants, PO9 2JD

Sales & Applications
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Manufacturer reserves the right to change any product specification without notice.

